

L K SINGHANIA EDUCATION CENTRE

EMPLOYMENT FORM

Affix your recent
photograph here

A. JOB INFORMATION

1. **Position Applied For** – Principal Vice Principal
2. **Subject Specialization** – _____
3. **Preferred School Level** – Primary Middle Secondary Senior Secondary
4. **Board Experience** – CBSE ICSE IB IGCSE State Board Other

B. PERSONAL INFORMATION

1. Salutation – Dr. / Mr. / Ms.
2. Full Name – _____
3. Email ID – _____
4. Gender – _____
5. Date of Birth – _____
6. Place of Birth – _____
7. Birth State – _____
8. Religion – _____
9. Nationality – _____
10. Marital Status – _____
11. Mobile No. – _____

C. FAMILY INFORMATION

1. **Father's Name** – _____ **Occupation** – _____
2. **Mother's Name** – _____ **Occupation** – _____
3. **Spouse's Name** – _____
4. **Spouse's Occupation** – _____
5. **Details of wards (Children)** - _____

D. RESIDENTIAL ADDRESS

E. PROFESSIONAL EXPERIENCE SUMMARY

- a. **Teaching Experience** – _____ years
- b. **Administrative / Leadership Experience** – _____ years
- c. **Notice Period in Present School**- _____ months

F. ACADEMIC / PROFESSIONAL QUALIFICATIONS

(Mention NA if not applicable)

Qualification	Year	Subjects	Institution	Board/University	Division
Secondary					
Senior Secondary					
Graduation					
Post-Graduation					
M.Phil					
Ph.D.					
B. Ed					
M.Ed					
CTET					

G. WORK EXPERIENCE

Organisation	From	To	Designation	Classes/Dept.	Salary & Benefits	Reason for Leaving

H. ACADEMIC & INSTITUTIONAL ACHIEVEMENTS

(Board results, school growth, awards, innovations, accreditations, rankings, etc.)

I. VISION & STRENGTHS AS AN EDUCATIONAL LEADER

J. REFERENCES (FROM PREVIOUS EMPLOYMENTS)

Name & Address	Mobile No.	Designation	Duration Known

K. PRESENT MONTHLY SALARY

(Attach last 3 months' bank statements)

L. MINIMUM EMOLUMENTS EXPECTED

M. DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. Any false or misleading information may result in termination of employment or withdrawal of offer by **Lala Kamlapat Singhania Education Centre**.

Date: _____

Signature: _____